

MINUTES**North Dakota High School Activities Association
April 21, 2015, Valley City, ND**

The Board of Directors of the North Dakota High School Activities Association held their meeting on April 21, 2015 in Valley City. President Hall called the meeting to order at 12:30 p.m. Hall welcomed members and guests. Fetsch introduced Ashley Limesand, NDHSAA intern to the Board. Limesand provided a short bio and synopsis of her work with NDHSAA.

Members present: Hall, Stedman, Bertsch, Brannan, Rinas, Manley, Roaldson, Wiberg, Martin, Baesler
Members absent: Dahlen Others present: Ashley Limesand, Stacey Anderson, Tim Frie

Upon additions to the agenda, motion by Martin to approve. Second by Wiberg. Motion carried unanimously. Upon additions to the consent agenda, motion by Roaldson to approve. Second by Manley. Motion carried unanimously.

Consent agenda items:

1. Approval of Minutes
 - a. March 20, 2015
2. Financial Reports
 - a. Balance sheet
 - i. February 2015
 - b. Budget
 - c. Savings/investments
 - i. February 2015
3. Coop Dissolutions
 - a. Leeds and Rugby, girls' golf, 7-12, 2015-16
 - b. Maddock and Rugby, girls' golf, 7-12, 2015-16
 - c. Hope-Page and Finley-Sharon, boys' golf, 7-12, 2015-16
 - d. Hope-Page and Finley-Sharon, girls' golf, 7-12, 2015-16
 - e. Jamestown and Ellendale, boys' hockey, 9-12, 2015-16
4. Coop Applications
 - a. Leeds and Maddock, girls' golf, 7-12, 2015-16, no fee
 - b. Trenton and Trinity Christian, girls' basketball, 2015-16, late fee
 - c. Washburn and Underwood, play, 7-12, 2015-16, no fee
 - d. Washburn and Underwood, speech, 7-12, 2015-16, no fee
 - e. Griggs County Central and Hope-Page, boys' golf, 2015-16, no fee
 - f. Griggs County Central and Hope-Page, girls' golf, 2015-16, no fee
 - g. Jamestown and Pingree-Buchanan, boys' hockey, 7-12, 2015-16, no fee

Guy Fridley, Dickinson High School Activities Director requested waiver of the \$500 late fee for the girls' swimming coop with Dickinson Trinity/Hope Christian which was approved at the March 20, 2015 Board meeting. The request was included in the coop application and was missed in processing. In the future, NDHSAA will request separate letters be sent for coop applications and late fee waivers.

Staff member Bubach explained the \$500 late fee applied to the girls' swim coop because it was submitted after the coop deadline in that sport. Dickinson High School made a decision to dissolve the boys' and girls' swim coop with Williston High School at the same time. The timing of the dissolution and new coop was within the approved timeline for boys' swimming so there was no fine for the boys' swimming & diving coop. Board members noted the addition of this coop increases the number of teams in both boys' and girls' swimming & diving.

Motion by Brannan to approve the request to waive \$500 late fee for the Dickinson girls' swimming coop with Dickinson Trinity/Hope Christian. Second by Stedman. Roll call vote: Stedman - yes, Bertsch - yes, Rinas - no, Manley - yes, Roaldson - yes, Brannan - yes, Wiberg - no, Martin - yes, Baesler - yes, Hall - yes. Motion carried (8-2).

President Hall reported on executive board committee actions. Penalties are based on prior Board action and prescribed penalties.

1. Bottineau High School – use of ineligible transfer student in speech.
Letter of reprimand and return of awards.
2. Velva High School – use of academically ineligible student in baseball game.
Letter of reprimand.
3. Wahpeton High School – use of academically ineligible student in region speech.
Letter of reprimand and return of awards.
4. Coaches Education – schools not submitting coaches education form by April 1 deadline.
We are in the second year of coach education and are checking to make sure schools are compliant. All schools are required to submit coach education permit submission forms by April 1st each year. Per Board policy if a coach appears on the permit submission form for the second year as non-certified, a fine of \$200 is levied on the coach's school. Notification letters will go out later this week. Some schools did not submit the form by the April 1st deadline. The Board did not set up a policy for consequences for non-submissions when Coaches Education was approved. As of April 21, 2015, ten schools have not submitted coach education permit submission forms. Of those ten schools, three schools are in the 2nd year of non-submission. The executive committee recommends tabling this issue until the June Board meeting. Possible consequences include: Remove the school's ability to vote as a NDHSAA member school. Heavily fining non-compliant schools. Letter of reprimand and banned from post season play. NDHSAA staff is directed to recommend possible consequences for non-compliant schools. Fetsch indicated overall the program has been a good program. It has been good for kids and good for coaches. The Executive Committee will review this at their June committee meeting.

Motion by Manley to approve executive committee report. Second by Rinas. Motion carried unanimously.

Constitution & By-Laws committee chair, Steve Hall, reported to the Board on the second reading of Board interpretation on the approved academic eligibility By-Law amendment to Part II: Article XIV - Section IV, Section V (which was removed as per amendment) and Section VIII of the NDHSAA Constitution & By-Laws and Part IV: Article III, Section XI of the NDHSAA Jr. High and 7th and 8th Grade By-Laws.

**Amended By-Laws with Interpretations
Part II, Article XIV, SECTION IV**

Students must be making satisfactory progress toward the school's requirements for graduation. The school where the student is fully enrolled and regularly attends shall determine satisfactory progress. Failure to acquire two and one half credits at the end of a semester will make him/her ineligible for a minimum of two weeks the following semester. (2015)

INTERPRETATIONS - SECTION IV of Article XIV – Rules of Eligibility

Art XIV-Sec IV: 1. Q: What is meant by fully enrolled?

A: Fully enrolled is the minimum number of credits required by the local school district with the minimum standard being two and one-half credits per semester.

Art XIV-Sec IV: 2. Q: How is satisfactory progress determined?

A: The Association does not set up academic standards for schools. Satisfactory progress is determined by the local school district.

Art XIV-Sec IV: 3. Q: May a student earn credit during the summer to make up failed course(s) from the preceding semester?

A: Summer makeup courses may be accepted as determined by the local school district.

Art XIV-Sec IV: 4. Q: When may a student who is academically ineligible the current semester for not having made adequate progress toward graduation the previous semester be considered eligible for participation?

A: This student becomes eligible exactly two weeks from the first day of the semester. If the first day of the semester falls on a Wednesday, this student shall become eligible at 4:00 p.m. the day prior to the Wednesday two weeks later if passing the current semester. Likewise, if the first day of the semester falls on a Monday, this student shall become eligible at 4:00 p.m. on the Friday, two weeks later. Local schools districts may have higher standards.

Art XIV-Sec IV: 5. Q: What courses count toward the minimum number of credits needed to make satisfactory progress?

A: Approved course credits recorded on a student transcript are allowable as determined by the local school district.

Art XIV-Sec IV: 6. Q: What other information should be considered in determining eligibility:

1. A student entering ninth grade for the first time is immediately eligible for interscholastic competition. Each succeeding semester after the first time in the ninth grade, a student must complete a minimum of two and one half credits and be eligible as determined by the local school district.
2. Thirty days or more of attendance or participation in interscholastic competition within any shorter period constitutes enrollment in any semester.
3. The last semester of attendance need not necessarily be immediately preceding the present semester except under Part II, Article XIV, Section XI, which states that the seventh and eighth semesters of a student must be consecutive.
4. Jr. High students must be passing all courses to be eligible to participate on a high school team.

Art XIV-Sec IV: 7. Q: Is a high school released from application of the rule if they maintain all of their credits on a unit or trimester basis and do not record credits at the end of a semester?

A: No. All Association rules apply equally to all member schools. The school is responsible for determining a date that will be considered the end of the semester that is approximately halfway through their school year. In order to be eligible to participate in NDHSAA sponsored sports and activities the following semester, each student must have completed at least two and one half credits per local school policy the previous semester of attendance.

Art XIV-Sec IV: 8. Q: Is a fully enrolled ninth grade student who fails to make satisfactory progress and returns as a ninth grade student the following school year eligible to participate immediately just like other ninth grade students?

A: No. This would be his/her third semester in high school.

Art XIV-Sec IV: 9. Q: May a student who is academically ineligible during a semester transfer to another school and be eligible to participate at the new school?

A: A student is academically ineligible for competition at all levels until he/she is determined academically eligible by the local school district in his/her new school.

Part II, Article XIV, SECTION VIII

Thirty days or more of attendance or participation in interscholastic competition within any shorter period being sufficient to constitute enrollment in any semester. (2015)

INTERPRETATIONS - SECTION VIII of Article XIV – Rules of Eligibility

Art XIV-Sec VIII: 1. Q: Is a student eligible to participate if he/she did not attend school the previous semester but was academically eligible per local school policy the last semester of attendance?

A: Yes, The last semester of attendance need not necessarily be immediately preceding the present semester except under Part II, Article XIV, Section XI, which states that the seventh and eighth semesters of a student must be consecutive.

Art XIV-Sec VIII: 2. Q: If a student is enrolled less than thirty school days in a semester, would this constitute one of his/her semesters of attendance?

A: No, since it is less than thirty school days, unless he/she participated in interscholastic competition.

Art XIV-Sec VIII: 3. Q: If a student withdraws after 30 school days in a semester, does this count as a semester of attendance?

A: Yes. Enrollment of thirty school days or more constitutes a semester.

Jr. High By-Laws

Part IV, Article III, Section XI: General Regulations

Section XI: Scholarship: Jr. High students must meet the same academic requirements as set forth for senior high school competition. (2015)

1. Jr. High students must be passing all courses to be eligible to participate on a high school team.

Motion by Wiberg to approve NDHSAA Constitution & By-Laws interpretations as proposed. Second by Martin. Motion carried unanimously.

The interpretations will be distributed to schools in the following ways:

1. Included in the 2015 NDHSAA Constitution & By-Laws
2. Included in the fall mailing to schools.
3. Included in fall mandatory administrator meetings.
4. On the NDHSAA website.
5. Emailed to Main School Contacts, Athletic Directors and Principals.
6. Share with administrator listserv.

Committee chair, Hall reported on the tournament committee meeting.

Combined Tournament Committee recommendations were discussed.

1. The committee recommends an increase in ticket prices as follows:
 - a. Class B Basketball State Tournament
 - i. Adult reserved tournament ticket from \$38 to \$42
 - ii. Adult reserved individual session from \$10 to \$11
 - iii. Adult unreserved tournament ticket from \$30 to \$32
 - iv. Adult unreserved individual session from \$8 to \$10
 - b. State A Boys' & Girls' Basketball Tournament
 - i. Adult unreserved tournament ticket from \$30 to \$32
 - c. Football State Tournament (Dakota Bowl)
 - i. Adult 1 game final – remains the same
 - ii. Adult 2 or 3 game final from \$10 to \$12
 - iii. Adult One-Day Finals – 4 games from \$12 to \$14
 - d. Hockey State Tournament
 - i. Adult unreserved tournament ticket from \$30 to \$32
 - e. Volleyball State Tournament
 - i. Adult unreserved tournament ticket from \$30 to \$32
 - f. Wrestling State Tournament
 - i. Adult unreserved tournament ticket from \$30 to \$32

Motion by Brannan to approve the tournament ticket prices as listed. Second by Rinas. Roll Call vote: Brannan - yes, Bertsch - yes, Roaldson - yes, Wiberg - yes, Martin - yes, Baesler - yes, Manley - yes, Stedman - yes, Rinas - yes, Hall – yes. Motion carried unanimously. (10-0)

Due to scheduling conflicts, Grand Forks is not able to host the 2016-17 State Hockey Tournament. The status of hosting ability in future years is unknown due to scheduling conflicts.

The committee recommends the following:

- 2015-16 state hockey tournament remain in Grand Forks.
- 2016-17 state hockey tournament move to Fargo.
- 2017-18 state hockey tournament remain in Grand Forks.
- 2018-19, 2019-20, 2020-21 and 2021-22 hockey tournaments listed as TBA and addressed annually.

Motion by Wiberg to approve changing the state hockey sites as proposed. Second by Bertsch. Motion carried unanimously.

The committee recommends elimination of the parade of athletes at the State Volleyball Tournament to allow time for hit-arounds in between sessions as approved at the March 2015 Board meeting.

Motion by Stedman to eliminate the parade of athletes at the State Volleyball Tournament. Second by Martin. Motion carried unanimously.

At the request of the Combined Tournament Committee, the tournament committee recommends adding verbiage to the tournament policy manual to honor only 25 and 50-year championship teams at state tournaments to keep tournament policy consistent at all venues.

Motion by Manley to add honoring only 25 and 50-year championship teams to tournament policy manual. Second by Wiberg. Motion carried unanimously.

Steve Hall, Committee Chair, presented site recommendations for region tournaments.

EVENT	DATE 2015-16	SITE SELECTED
BASEBALL		
State A	June 2, 3, 4, 2016	Jamestown
State B	June 2, 3, 4, 2016	Fargo
BASKETBALL - Girls		
B Regions		
Region 1	February 22, 23, 25, 2016	NDSCS
Region 2	February 22, 23, 26, 2016	GF Betty
Region 3	February 22, 23, 25, 2016	Jamestown Civic
Region 4	February 22, 23, 25, 2016	Devils Lake
Region 5	February 22, 23, 25, 2016	Mandan
Region 6	February 22, 23, 25, 2016	Minot Audi
Region 7	February 22, 23, 25, 2016	Dickinson HS
Region 8	February 22, 23, 25, 2016	Ray
State B Girls	March 3, 4, 5, 2016	Grand Forks
BASKETBALL-Boys & Girls Combined - Class A		
A Regions		
East	March 1, 4, 5, 2016	Fargo
West	March 3, 4, 5, 2016	Bismarck
State A Boys & Girls	March 10, 11, 12, 2016	Bismarck
BASKETBALL - Boys		
Region 1	March 7, 8, 10, 2016	Scheels Arena
Region 2	March 7, 8, 10, 2016	GF Betty
Region 3	March 7, 8, 10, 2016	Jamestown Civic
Region 4	March 7, 8, 10, 2016	Devils Lake
Region 5	March 7, 8, 10, 2016	Legacy HS
Region 6	March 7, 8, 10, 2016	MSU Dome
Region 7	March 7, 8, 10, 2016	Dickinson Trinity
Region 8	March 7, 8, 10, 2016	Williston State
State B Boys	March 17, 18, 19, 2016	Minot
GOLF - Boys A		
Regions		
East	Deadline June 1, 2016	
West	Deadline June 1, 2016	
State A	June 7, 8, 2016	Minot
GOLF Boys & Girls B		
Regions		
Region 1 Girls	Deadline May 21, 2016	
Region 1 Boys	Deadline May 21, 2016	
Region 2 Girls	Deadline May 21, 2016	
Region 2 Boys	Deadline May 21, 2016	
Region 3 Girls	Deadline May 21, 2016	

Region 3 Boys	Deadline May 21, 2016	
Region 4 Girls	Deadline May 21, 2016	
Region 4 Boys	Deadline May 21, 2016	
Region 5 Girls	Deadline May 21, 2016	
Region 5 Boys	Deadline May 21, 2016	
Region 6 Girls	Deadline May 21, 2016	
Region 6 Boys	Deadline May 21, 2016	
State B Girls	May 31, June 1, 2016	Carrington
State B Boys	May 31, June 1, 2016	Jamestown
GYMNASTICS		
State	February 26, 27, 2016	Jamestown
HOCKEY - Boys		
Regions		
East	February 16, 19, 20, 2016	Grand Forks
West	February 18, 19, 20, 2016	Minot
State	February 25, 26, 27, 2016	Grand Forks
HOCKEY - Girls		
State	February 25, 26, 27, 2016	Grand Forks
SOCCER - Boys		
State	October 15, 16, 17, 2015	Mandan
SOCCER - Girls		
State	June 2, 3, 4, 2016	Mandan
SOFTBALL		
State	June 2, 3, 4, 2016	Jamestown-Div. A
	June 2, 3, 4, 2016	Fargo-Div. B
SWIMMING- Boys		
State	March 4, 5, 2016	Bismarck
TENNIS- Girls		
Regions		
East	May 19, 20, 21, 2016	Grand Forks
West	May 19, 20, 21, 2016	Bismarck
State	May 26, 27, 28, 2016	Grand Forks
TRACK		
Regions - Class A		
East	May 21, 2016	Grand Forks
West	May 21, 2016	Dickinson
Region - Class B	May 21, 2016	
Northwest	May 21, 2016	
North Central	May 21, 2016	
Northeast	May 21, 2016	
Southwest	May 21, 2016	
South Central	May 21, 2016	
Southeast	May 21, 2016	
State A & B	May 27, 28, 2016	Bismarck
WRESTLING		
Regions - Class A		
East	February 13, 2016	Fargo South
West	February 13, 2016	Jamestown
Regions - Class B		
Region 1	February 13, 2016	Ashley
Region 2	February 13, 2016	Carrington
Region 3	February 13, 2016	Velva
Region 4	February 13, 2016	Watford City
State A & B	Feb. 18, 19, 20, 2016	Fargo
DEBATE - State	February 5, 6, 2016	Fargo

PLAYS - State B	Nov. 23, 24, 2015	U of Jamestown
SPEECH - Class B	April 23, 2016	Mandan HS
PLAYS - State A	April 4, 5, 2016	LRSC-Devils Lake
SPEECH - State A	April 16, 2016	Jamestown HS
STUDENT CONGRESS	November 5, 6, 2015	State Capitol
MUSIC - State A		
Vocal/Strings	April 22, 2016	U of Jamestown
MUSIC - State B	May 7, 2016	Minot State Univ.

Motion by Bertsch to approve 2015-16 region sites as listed. Second by Stedman. Motion carried unanimously.

Discussed the proposed five-year calendar through 2019-20.

Event	2019-20
"A" Girls' Golf	
Season Begins	August 12
First Contest	August 16
Deadline For Regional	September 30
State	October 7-8
Boys' Soccer	
Season Begins	August 5
First Contest	August 16
Deadline For Regular Season	October 5
State	October 10-11-12
Cross Country	
Season Begins	August 12
First Contest	August 23
State	October 26
Football	
Opening Date - 9-Man	August 12
Opening Date - 11-Man	August 14
First Contest - 9-Man	August 23
First Contest - 11-Man	August 27
End 9-Man Regular Season	October 12
End Div. A Regular Season	October 19
First Round 9-Man Playoffs	October 19
First Round Div. A Playoffs	October 26
Second Round 9-Man Playoffs	October 26
End Div. AAA Regular Season	October 26
End Div. AA Regular Season	October 26
Quarter Final Playoffs AAA	November 1
Quarter Final Playoffs 9-Man-A-AA	November 2
Semi-Final Playoffs AAA	November 8
Semi-Final Playoffs 9-Man-A-AA	November 9
Finals--Dakota Bowl	November 15
Girls' Swimming	
Opening Date	August 19
First Contest	August 30
State	November 15-16
Boys' Tennis	
Opening Date	August 12
First Contest	August 23
Deadline Team Play-In	September 23
Region Tournament	September 26-27-28
State	October 3-4-5
Volleyball	
Opening Date	August 19

First Contest	August 30
Deadline For "B" Districts	November 9
"B" Regionals	November 11-12-14
West "A" Regionals	November 14-15-16
East "A" Regionals	November 12-15-16
State	November 21-22-23
Hockey	
Opening Date (Boys And Girls)	November 11
First Contest (Boys And Girls)	November 25
Deadline For West Boys Regional Play-In Game	February 18
Deadline For East Boys Regional Play-In Game	February 15
West Region Tournament Boys'	February 20-21-22
East Region Tournament Boys'	February 18-21-22
State (Boys And Girls)	February 27-28-29
Wrestling	
Opening Date	November 11
First Contest	November 22
Regionals "A" & "B"	February 15
State	February 20-21-22
Gymnastics	
Opening Date	November 18
First Contest	December 2
State	February 28-29
"B" Girls' Basketball	
Opening Date	November 18
First Contest	November 29
Deadline For District Tournaments	February 18
Regional Tournament	February 24-25-27
State	March 5-6-7
"A" Boys' & Girls' Basketball	
Opening Date	November 25
First Contest	December 6
Deadline For Play-Ins	February 1
West Regional Tournament	March 5-6-7
East Regional Tournament	March 3-6-7
State	March 12-13-14
"B" Boys' Basketball	
Opening Date	December 2
First Contest	December 13
Deadline For District Tournaments	March 3
Regional Tournament	March 9-10-12
State	March 19-20-21
Boys' Swimming	
Opening Date	December 2
First Contest	December 13
State	March 6-7
Track	
Opening Date	February 24
"A" & "B" Regionals	May 16
State	May 22-23
Girls' Soccer	
Opening Date	March 23
First Contest	April 3
Deadline For Regular Season	May 23
State	May 28-29-30
Baseball/Softball	

Opening Date	March 16
First Contest	March 27
Deadline For Regionals	May 23
State	May 28-29-30
Girls' Tennis	
Opening Date	March 30
First Contest	April 10
Deadline Team Play-In	May 11
Region Tournament	May 14-15-16
State	May 21-22-23
"A" Boys' Golf	
Opening Date	April 6
First Contest	April 10
Deadline For Regional	May 27
State	June 2-3
"B" Boys' And "B" Girls' Golf	
Opening Date	March 23
First Contest	March 27
Deadline For Regional	May 16
State	May 26-27
Fine Arts	
Student Congress	
1st Competition Date	September 1
State	November 7-8
"B" Plays--State	November 25-26
Debate	
1st Competition Date	November 8
State	February 7-8
"A" Plays---State	April 6-7
"A" Speech	
1st Competition Date	January 4
Region	April 4
State	April 18
"A" Music--State Vocal	April 24
"B" Speech	
1st Competition Date	January 4
State	April 25
"B" Music--State	May 2
Office--Board Approves On An Annual Basis	
Annual Membership Meeting	October 17
NDEA/Admin. Conf	October 16-17-18
Athletic Review	January 15
Special Membership Meeting	January 28
Athletic Review	June 10
June Board Meeting	June 16

Fine Arts Tournament Sites:

Debate February 1-2, 2019: Fargo Metro Schools
A Plays April 9-10, 2018: NDSU
A Plays April 1-2, 2019: NDSU
A Speech April 13, 2019: Jamestown HS
A Music April 26, 2019: VCSU
B Music May 4, 2019: BSC

Motion by Martin to approve the 2019-20 calendar and 2018 and 2019 fine arts sites as presented. Second by Manley. Motion carried unanimously.

Finance/Personnel Committee Report was given by committee chair, Brad Rinas. The north parking lot of the NDHSAA building is rapidly deteriorating. The committee requests authority to direct Fetsch to get bids on replacement and arrange a finance committee conference call to award a bid for replacement of the parking lot using reserve funds.

Motion by Roaldson to approve the finance committee work with Fetsch to collect and award bids for redoing the parking lot using reserve funds. Second by Stedman. Motion carried unanimously.

The committee reviewed the renewal of catastrophic insurance through Dissenger & Reed. This is the catastrophic insurance provided for all 7-12 students in member schools. The renewal is a 2-year proposal with a minimal increase in premium.

The committee received a proposal for an extension of the current 3-year contract to provide region and state trophies from Allard Trophy Company. Committee recommendation to accept the 3-year proposal.

Motion by Brannan to approve finance committee report. Second by Wiberg. Motion carried unanimously.

Surrey High School appealed the disqualification of a participant following the Region 8 Music Contest. Staff member Bubach provided background on the fine arts registration process. There is a registration deadline for all fine arts region contests. Following the deadline, there is a 3-day late registration window that may be opened for schools paying a late registration fee. Once the registration window and the late registration windows are closed, no adjustments may be made to registrations. The student for who the appeal is being made was entered into an incorrect category by the coach/advisor. This is not an isolated issue as this happens in other sports and activities.

Motion by Martin to deny the Surrey High School appeal. Second by Brannan. Roll Call vote: Brannan - yes, Stedman - yes, Bertsch - yes, Rinas - yes, Roaldson - yes, Wiberg - yes, Martin - yes, Manley - yes, Baesler - yes, Hall - yes. Motion carried unanimously. (10-0)

Carolyn Bluestone, Mandaree Superintendent, requested the Board move Mandaree from Region 7 to Region 8 in volleyball and girls' and boys' basketball beginning in 2016-17. Board redirected this to realignment committee.

2015/16 Board Meeting Dates were discussed.

August	17	New Administrator Orientation – Valley City
August	18	Valley City
September	22	Valley City
October	21	Bismarck
October	22	General Assembly Meeting - Bismarck
November	20	Minot
January	13	Athletic Review - Valley City
January	25	Bismarck
January	26	Membership Meeting - Bismarck
March	18	Minot – District Chair and Board Meeting
April	19	Valley City
June	8	Athletic Review - Valley City
June	13-14	Valley City
June 28 - July 2		NFHS Summer Meeting – Reno, NV

The proposed new administrator orientation, to be held in Valley City, will familiarize new administrators with NDHSAA duties and responsibilities along with providing preventive education.

Fetsch recommended combining the fall and spring District Chairs meetings into one meeting in March.

Motion by Wiberg to approve board meeting dates as presented. Second by Rinas. Motion carried unanimously.

The next regularly scheduled NDHSAA Board meeting is scheduled for June 16-17, 2015 in Valley City at the NDHSAA office. There are conflicts with the NDCEL summer conference. Board meeting will begin at 9:00 am and depending on the agenda, the meeting may be done in one day.

There were no representative reports.

Executive Director's Report

- Lifetime pass recommendation.
 - A gold card pass is issued for Board members who have completed 2 years and on a point system for tournament managers. The policy also gives the Board authority to issue a lifetime pass to others in recognition of their service to NDHSAA. Gelaine Orvik, NDHSCA Executive Secretary has not previously qualified for a gold card, however, Fetsch believes his contributions to NDHSAA are worthy of recognition.

Motion by Stedman to provide a lifetime pass for Gelaine Orvik. Second by Manley. Motion carried unanimously.

- Fetsch reminded Board members to keep individuals in mind that may qualify for the NDHSAA Distinguished Service Award
- NDIRF Refund
 - Typically NDHSAA receives a refund this time of the year depending on overall claims made to the North Dakota Insurance Reserve Fund. This year NDHSAA received a \$1,066 refund.
- Awards presentation sheet was reviewed for additions/corrections.
- Board retirement supper will be held on the evening of June 16th. Information will be emailed to Board members. Spouses are welcome.
- NFHS Summer Meeting was discussed and planning booklets distributed.
- Board correspondence last month included a request from a mother in Grand Forks to develop a code of conduct for participation in NDHSAA activities. Fetsch was directed to share with legal counsel and get information from surrounding states. Out of 15 states, no other states have a minimum penalty due to a code of conduct. Legal counsel will give a Fetch a determination by June.
- Legal Meeting – Executive Director Fetsch and legal counsel Rachel Bruner-Koffman attended the legal meeting in Indianapolis in early April.
- The NFHS Foundation approved fully funding the Anyone Can Save a Life program for all state organizations. More in formation will soon be available.
- Staff member Morast reported on the Distinguished Student finalists.
- Shane Martin was recognized as recently completing his doctorate. Congratulations to Dr. Martin.

The next regularly scheduled NDHSAA Board meeting will be held June 16-17, 2015 in Valley City at the NDHSAA office at 9:00 am.

President Hall declared the meeting adjourned at 2:43 pm.

Respectfully Submitted,
Brenda Schell
Assistant Director

Signed: _____ Approved Date: ____/____/____