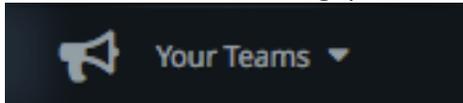**NDHSAA – Activity Advisors Adding Rosters to NDHSAA Website**
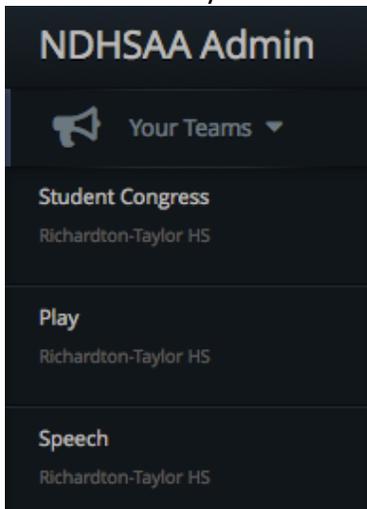
1. Sign In to NDHSAA – top right side of the page www.ndhsaa.com
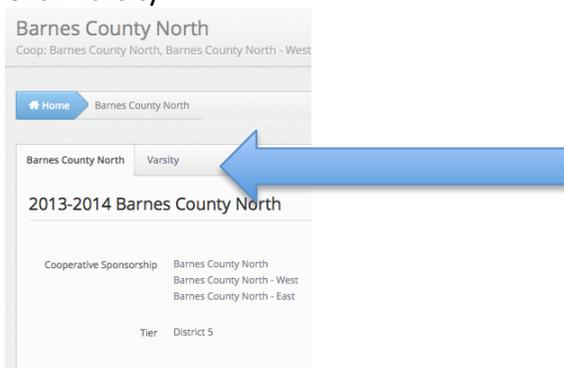

   a. If you have not re-set your password – you must do so by clicking the "?Forgot Password" link
   b. You will be emailed an Account Validation link allowing you to reset your password.
   c. If you receive an error message or "Invalid Token" message upon trying to reset your password – contact NDHSAA

2. Activity Advisors
   a. Click "Your Teams" - Megaphone on left side of page
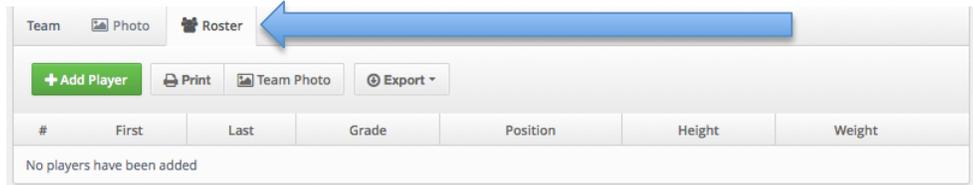

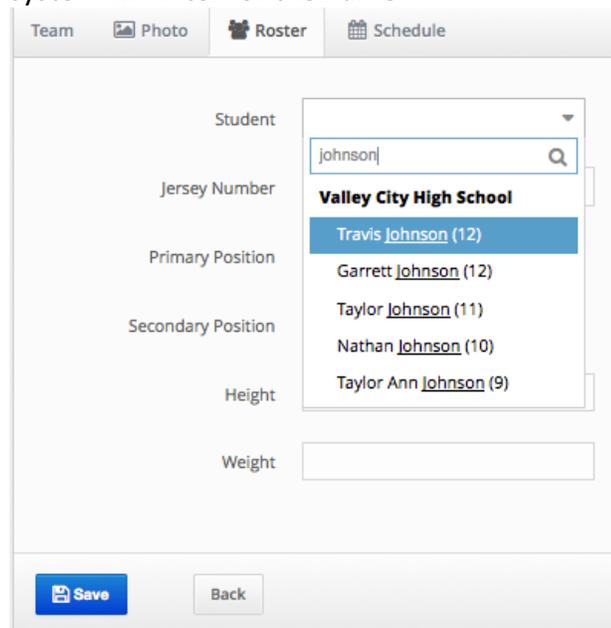   b. Click the Activity

   c. Click Varsity

d. To add players to your roster
   i. Click Roster

   ii. Click the green +Add Player button
   iii. Type the first few letters of your player's last name and the system will filter for the name

   iv. Click on the name to add
   v. Leave Jersey # - Primary Position - Secondary Position - Height - Weight blank
   vi. Click the Blue Save Button